

Instructions for Nominating a Potential Committee Member

Full details of the process for nominating a member for a management committee position and the process of election may be found in clause 14 of the constitution.

The requirements for a valid nomination are summarised as below:

1. State the position being nominated for
2. The nominee must be currently an ordinary member of the club.
3. The nominee should sign and date the form.
4. The nomination must be supported by two other ordinary members who must also sign and date the form.
5. The completed form must be received by the secretary not later than 14 days before the annual general meeting.
6. In the space provided and/or with attached documentation the nominated member should provide information in support of their nomination. In particular what the skills, attributes, aspirations that they believe they can bring to the position and any other information to aid members in making an informed decision when voting. Note the prime requirements are willingness and enthusiasm to participate in the running of the club.
7. If attachments are included in the nomination, please write the number of additional pages attached on the form. If there are no attachments please write 0 in the space provided.